

WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL DISTRICT
CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

Use for projects of \$20,000 or more

Request For: _____

School: LCS ☐ FRES ☐ WLC ☐

Type of Project: **Primary effect of project is to:**

- | | | |
|--|--|--|
| <input type="checkbox"/> Replace or repair | <input type="checkbox"/> Existing facilities | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Improve quality of | <input type="checkbox"/> Existing facilities | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Expand capacity of | <input type="checkbox"/> Existing facilities | <input type="checkbox"/> Service level |
| <input type="checkbox"/> Provide NEW: | <input type="checkbox"/> Facility | <input type="checkbox"/> Equipment |

Rationale for Project:

- ☐ Removes imminent threat to public health or safety
- ☐ Alleviates substandard conditions or deficiencies
- ☐ Responds to federal or state requirement/s to implement
- ☐ Improves the quality of existing services
- ☐ Provides added capacity to serve growth
- ☐ Reduces long-term operating costs
- ☐ Other: _____

Cost Estimate:

Capital Costs

Impact on Operating and Maintenance

\$ _____ Design & Build	\$ _____ Add Personnel
\$ _____ Renovation/Upgrade	\$ _____ Increased Oper. & Maint. Costs
\$ _____ Building Improvements	\$ _____ Reduced Personnel
\$ _____ Furnishings & Equipment	\$ _____ Decreased Oper. & Maint. Costs
\$ _____ Vehicles & Capital Equipment	
\$ _____ Other: _____	Total Project Costs: \$ _____

Sources of Funding:

\$ _____ Grant from:	_____
\$ _____ Donation/bequest/private:	_____
\$ _____ Capital Reserve Withdrawal:	_____
\$ _____ Current Revenue/Op. Budget:	_____
\$ _____ General Obligation Bond:	_____

Total Project Revenue: \$ _____

Project Description, Narrative and Justification:

Desired Date of Project Completion: _____

(Provide quotes, estimates, any back up data to support need) Provide useful life, recurring/non-recurring (not annual budget item), require bonding?)

Prepared By: _____

Signature: _____

Date: _____